

**American Political Science Association
COSSA and NHA Advocacy Day Grants Policy**

Each year, the Consortium of Social Science Associations ([COSSA](#)) and National Humanities Alliance ([NHA](#)) host meetings and advocacy days in Washington, DC. These events address conditions for federal funding in the social sciences and humanities, provide advocacy training, and feature meetings with congressional staffers on Capitol Hill. These organizations' advocacy days are opportunities for APSA members to learn how to effectively advocate for the discipline at home and in the nation's capital and to educate congressional representatives and staff about the need for robust federal funding for political science research and education. NHA's meeting and advocacy day will take place [March 10 to 12](#) and COSSA's from [April 30 to May 1](#). APSA is pleased to provide grants to members for attendance to these events. A grant can be used to cover the cost of registration, travel, and lodging for the NHA or COSSA event up to \$500. To be eligible for an advocacy grant, you must maintain your APSA membership through May 2019. Members at all career stages and locations, including local members, are encouraged to apply. Please apply [here](#) by **Friday, February 8, 2018**.

Full list of costs covered by the advocacy day grant:

- Cost of registration: APSA grants may be applied toward registration fees at the COSSA or NHA advocacy events. All meeting attendees should contact advocacy@apsanet.org prior to registration to receive a discount code.
- Ticket and cab fare: Economy bus, train, and plane tickets are covered by the grant. Conference related cab fare around Washington, DC is also covered.
- Mileage: Mileage to the conference is reimbursable with a document showing the distance of your trip, should you travel to the Conference by car. Mileage is reimbursable at the 2019 IRS standard mileage of 58 cents per mile traveled.
 - APSA accepts printed directions from sites like MapQuest, Google Maps, Yahoo Maps, or Bing Maps as documentation of your mileage.
- Hotels: The costs of a stay in a hotel, hostel, or other rented lodging such as Airbnb during the conference are covered by the travel grant.

Further, advocacy day grants do NOT cover the following costs:

- Meals are not reimbursable. Lunch and snacks are provided at both COSSA and NHA events through the cost of registration.
- Business or first-class tickets: Business or first-class tickets for a train or plane are not covered.
- Gasoline: Receipts for gas are not accepted, if you travel to the event by car. For APSA to cover the costs of a car trip, you must provide your mileage to the Association using the instructions above.
- Alcohol: APSA does not reimburse receipts for alcoholic beverages.

Additional Notes

- Local members who apply may use the grants to cover the registration cost and local travel.
- If selected to attend either the NHA or COSSA event, grantees are expected to attend both the organization's main conference (March 11 for NHA, including advocacy training / April 30 for COSSA) and separate advocacy day meetings held on Capitol Hill (March 12 for NHA / May 1 for COSSA, including advocacy training ahead of COSSA's Capitol Hill meetings). Recipients of a grant to attend the NHA event are encouraged but not expected to attend NHA's evening reception on Sunday, March 10.
- If selected, grant recipients understand that reporting requirements may apply to their advocacy activities and that they should consult with their university's government relations office or other relevant office in advance of their participation. See more information [here](#).

This grant money is reportable income and is treated as non-employment compensation by the IRS. To accept the award, you must complete and return a W-9 or W-8 BEN to APSA.

To receive the advocacy day grant funds, you must submit all receipts for expenses, your attendance badge, and an APSA-provided expense form. APSA will not provide reimbursement for receipts received more than two weeks following the advocacy day.