

American Political Science Association

2009 APSA Working Group Application

Please fill in the form & email it to workinggroups@apsanet.org by June 15, 2009

1. Name of proposed working group

2. Brief description of working group topic and the goals of the working group discussion (limit 250 words): _____

3. Working Group Coordinator Contact Information*:

*(APSA asks that you be **available during the Summer of 2009** for correspondence with APSA Staff and your working group participants. This is essential if the organizing and planning of your Working Group is to be facilitated effectively. Please list your contact information below):

Name: _____

Institution: _____ **Field/Sub-field:** _____

Address: _____

Email: _____ **Phone:** _____

Summer Email: _____ **Summer Phone:** _____

4. Have you participated in the APSA Working Groups before? _____

5. If so, which Working Group and when? _____

6. What was your role (Coordinator or Participant)? _____

7. Describe your experience with the proposed Working Group topic/field?
(i.e. classes taught, research, or publications on this topic) etc?

Agreement

If your proposal is accepted, APSA agrees to publicize the group, assist you in collecting names of participants, prepare rosters for the group leaders, provide space for the meetings at the 2009 Annual Meeting, and distribute letters of participation to the Working Group participants.

In turn, the 2009 Working Group Coordinator agrees to:

- **Frame** issues for working group discussion
- **Communicate** by email with the group in advance of the Annual Meeting. (You must inform participants of suggested panels and plenaries to attend, topics to be discussed, meeting times and locations, and address any other questions or concerns they have regarding content of the group)
- **Convene** the group 2 or more times during the meeting
- **Moderate** working group discussions at the Annual Meeting
- **Confirm** attendance so APSA can issue certificates

Name _____